



## Job Description

### Church and Community Engagement Leader

**Location:** Latchford Baptist Church, Warrington, WA4 2RP

**Reports to:** Designated representative of the Charity Trustees/Deacons

**Position Type:** Full time

**Salary:** £30,400 plus pension contribution

#### Job Overview:

The Church and Community Engagement Leader will play a pivotal role in leading Latchford Baptist Church and fostering connections within and outside the congregation. This individual will develop, coordinate, and support the church's community-focussed activities, work with the deacons to provide leadership and vision for the church, build meaningful relationships with church and local community members, as well as being one of our Sunday worship leaders.

The ideal candidate will be passionate about service, have excellent interpersonal skills, the ability to exercise spiritual leadership, and demonstrate a deep commitment to making a positive impact on the lives of others. This position is designed for someone who is both a compassionate listener and a proactive organiser, ensuring the church is a welcoming, supportive, and active presence in the community.

#### Key Responsibilities:

- **Leadership and vision:** Lead and inspire the congregation with a vision for growth and outreach. Collaborate with the deacons / trustees to set goals and plan church worship, discipleship programmes and other activities in line with the church's vision and biblical values.
- **Community Engagement:** Build and nurture relationships with church members, local residents, and community organisations to foster a spirit of connection, collaboration and shared purpose. Attend regularly Renew with a Brew, the Little Shop at Latchford and take part in Table Talk.
- **Programme Development:** Identify and implement new community-focused initiatives and events.
- **Volunteer Coordination:** Recruit, train, and oversee volunteers from within and beyond the church, for church activities and events, to ensure clear communication and effective teamwork.
- **Networking:** Represent the church at community events, meetings, and activities promoting church initiatives.
- **Communication:** Regularly update the congregation and the wider community about the church's community engagement and advertise the events and regular activities on offer.
- **Support and Care:** Mentor and support the deacons and contribute to the provision of pastoral care and support to church members and those who attend church activities.

- **Feedback and Improvement:** Collect feedback from participants in community programmes and church members to continuously improve engagement strategies and initiatives. Collect data and provide feedback to funding bodies.
- **Personal spiritual development:** Attend to personal spiritual growth through prayer, Bible study and wider reading.

### Person Specification

- **Education:** A degree in social work, theology, community development, or a related field is preferred. Equivalent experience may be considered.
- **Experience:** Prior experience in community outreach, event coordination, or church ministry is highly preferred. Experience working with volunteers and team leadership is a plus.
- **Skills:**
  - Strong communication, organizational, and leadership skills
  - Ability to build relationships with diverse groups of people
  - Excellent problem-solving skills and adaptability
  - Capacity to perform administrative tasks and to understand finances
  - Proficiency with social media, Microsoft Office, and other basic office tools
  - Knowledge of the local community and its needs is beneficial
- **Personal Qualities:**
  - Compassionate and empathetic with a servant-leader mindset
  - Self-motivated, detail-oriented, and able to manage multiple projects at once
  - Strong commitment to the values and mission of the church
  - Ability to work both independently and as part of a team

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| <b>Commitment to Vision, Values and Beliefs of Latchford Baptist Church</b>                     | Due to the nature of this role and the level of regular interaction with and pastoral care of the congregation and the local community on behalf of Latchford Baptist Church, we believe that this post is subject to an occupational requirement that the holder be a practising Christian under Part 1 of schedule 9 to the Equality Act 2010. |
| The role holder will need to have an Enhanced-level DBS and provide two satisfactory references |  |