



Kids & Youth Minister Job Description

Job Title	Kids & Youth Minister
Introduction	This role is part of the ministry team that supports the Vicar, and congregation in the mission and ministry to which God has called us.
Report to	Head of Kids & Youth
Usual Working Location	St John's Church, Pitfield St, London, N1 6NP.
Usual Working Hours	20 hours per week: Usually 4 hours on Sunday at morning or afternoon service; 16 hpw usually worked on Tuesdays and Wednesday including evenings. <i>NB: Some variation of hours may be required according to the programme – Time off in lieu or adjustments will be granted</i>
Contract	Permanent (3-month probation)
Salary	£16,479 per annum (£32,958 FTE) + 4.5% pension / life assurance contribution.
Main Responsibilities	<p>Sunday Kids & Youth Ministry</p> <ul style="list-style-type: none">- Contribute to the planning and delivery of age-appropriate Sunday sessions for children and youths.- Prepare and organise session materials including games, activities, crafts, teaching aids, and discussion resources.- Assist with setup and pack-down of ministry spaces.- Engage actively with children and young people, fostering positive participation, inclusion, and care.- Support small groups, prayer times, and interactive teaching moments.- Assist with maintaining appropriate behaviour and a safe environment. <p>Events, Socials & Programmes</p> <ul style="list-style-type: none">- Assist in planning and delivering weekly sessions for youth - midweek hang out space and monthly kids and youth events, socials, and gatherings.- Support the organisation of special services and seasonal programmes (e.g. Advent, Christmas, Easter, holiday activities).- Assist with trips, outings, and social events, including supervision and logistics. <p>Pastoral Support & Relationships</p> <ul style="list-style-type: none">- Build appropriate, trusted relationships with children and young people.- Offer encouragement, listening, and prayer under the guidance of the Head of Kids & Youth.- Support children and young people in feeling known, safe, and valued. <p>Teamwork & Volunteer Support</p> <ul style="list-style-type: none">- Work collaboratively with the Head of Kids & Youth, staff team, and volunteers.- Support and encourage volunteers during sessions and events.



	<ul style="list-style-type: none"> - Contribute ideas, creativity, and experience to planning meetings. - Model positive engagement and teamwork. <p>Administration & Communication</p> <ul style="list-style-type: none"> - Assist with basic ministry administration (attendance lists, event sign-ups, resources). - Support communication with parents and carers as directed. - Assist with preparation of materials or communications for ministry activities.
<p>Person Specification</p>	<p><i>Essential</i></p> <ul style="list-style-type: none"> - Proven experience working with children and/or young people in a church, school, youth, or community setting (Experience may be paid or substantial voluntary, but not entry-level). - A clear passion for children's and youth ministry and their faith and wellbeing - Ability to engage confidently with children and young people - Strong teamwork and communication skills - Reliability, initiative, and a supportive attitude - Commitment to safeguarding and professional conduct <p><i>Desirable</i></p> <ul style="list-style-type: none"> - Experience within a church or faith-based context - Experience supporting or leading activities, sessions, or small groups - Creative or practical skills (games, storytelling, worship, media, crafts) - Willingness to continue learning and developing in ministry <p><i>Character & Personality</i></p> <ul style="list-style-type: none"> - Able to exercise appropriate confidentiality concerning pastoral information - Adaptive and responsive to changing needs or contexts - Mature Christian faith, exhibiting the fruit of the Holy Spirit - Able to work effectively with others, empathising with and appreciating different personalities, gifting and work styles. - Ability to manage work responsibilities independently, to take initiative and make decisions
<p>Right to Work</p>	<p>To apply for this role you need to already have the Right to Work in the UK. We are unable to offer Visa sponsorship at this time.</p>
<p>Application Information</p>	<p>For an informal conversation about the role, please contact the Head of Kids & Youth, Doreen Tang, by emailing youth@sjh.org.uk</p> <p>To submit an application, please complete an online application form by clicking HERE.</p> <p>We are adopting a rolling recruitment process, so there is no formal deadline for applications. We will close recruitment once a suitable candidate is appointed.</p>
<p>Further Information</p>	<p>A range of important information relating to Role Context, Safer Recruitment, Occupational Requirements, and other information please see the Employment Information link on our website.</p>

