



## Kids & Youth Minister Job Description

<b>Job Title</b>	Kids & Youth Minister
<b>Introduction</b>	This role is part of the ministry team that supports the Vicar, and congregation in the mission and ministry to which God has called us.
<b>Report to</b>	Head of Kids & Youth
<b>Usual Working Location</b>	St John's Church, Pitfield St, London, N1 6NP.
<b>Usual Working Hours</b>	20 hours per week: Usually 4 hours on Sunday at morning or afternoon service; 16 hpw usually worked on Tuesdays and Wednesday including evenings. <i>NB: Some variation of hours may be required according to the programme – Time off in lieu or adjustments will be granted</i>
<b>Contract</b>	Permanent (3-month probation)
<b>Salary</b>	£16,479 per annum (£32,958 FTE) + 4.5% pension / life assurance contribution.
<b>Main Responsibilities</b>	<p><b>Sunday Kids &amp; Youth Ministry</b></p> <ul style="list-style-type: none"><li>- Contribute to the planning and delivery of age-appropriate Sunday sessions for children and youths.</li><li>- Prepare and organise session materials including games, activities, crafts, teaching aids, and discussion resources.</li><li>- Assist with setup and pack-down of ministry spaces.</li><li>- Engage actively with children and young people, fostering positive participation, inclusion, and care.</li><li>- Support small groups, prayer times, and interactive teaching moments.</li><li>- Assist with maintaining appropriate behaviour and a safe environment.</li></ul> <p><b>Events, Socials &amp; Programmes</b></p> <ul style="list-style-type: none"><li>- Assist in planning and delivering weekly sessions for youth - midweek hang out space and monthly kids and youth events, socials, and gatherings.</li><li>- Support the organisation of special services and seasonal programmes (e.g. Advent, Christmas, Easter, holiday activities).</li><li>- Assist with trips, outings, and social events, including supervision and logistics.</li></ul> <p><b>Pastoral Support &amp; Relationships</b></p> <ul style="list-style-type: none"><li>- Build appropriate, trusted relationships with children and young people.</li><li>- Offer encouragement, listening, and prayer under the guidance of the Head of Kids &amp; Youth.</li><li>- Support children and young people in feeling known, safe, and valued.</li></ul> <p><b>Teamwork &amp; Volunteer Support</b></p> <ul style="list-style-type: none"><li>- Work collaboratively with the Head of Kids &amp; Youth, staff team, and volunteers.</li><li>- Support and encourage volunteers during sessions and events.</li></ul>



	<ul style="list-style-type: none"> <li>- Contribute ideas, creativity, and experience to planning meetings.</li> <li>- Model positive engagement and teamwork.</li> </ul> <p><b>Administration &amp; Communication</b></p> <ul style="list-style-type: none"> <li>- Assist with basic ministry administration (attendance lists, event sign-ups, resources).</li> <li>- Support communication with parents and carers as directed.</li> <li>- Assist with preparation of materials or communications for ministry activities.</li> </ul>
<b>Person Specification</b>	<p><i>Essential</i></p> <ul style="list-style-type: none"> <li>- Proven experience working with children and/or young people in a church, school, youth, or community setting (Experience may be paid or substantial voluntary, but not entry-level).</li> <li>- A clear passion for children's and youth ministry and their faith and wellbeing</li> <li>- Ability to engage confidently with children and young people</li> <li>- Strong teamwork and communication skills</li> <li>- Reliability, initiative, and a supportive attitude</li> <li>- Commitment to safeguarding and professional conduct</li> </ul> <p><i>Desirable</i></p> <ul style="list-style-type: none"> <li>- Experience within a church or faith-based context</li> <li>- Experience supporting or leading activities, sessions, or small groups</li> <li>- Creative or practical skills (games, storytelling, worship, media, crafts)</li> <li>- Willingness to continue learning and developing in ministry</li> </ul> <p><i>Character &amp; Personality</i></p> <ul style="list-style-type: none"> <li>- Able to exercise appropriate confidentiality concerning pastoral information</li> <li>- Adaptive and responsive to changing needs or contexts</li> <li>- Mature Christian faith, exhibiting the fruit of the Holy Spirit</li> <li>- Able to work effectively with others, empathising with and appreciating different personalities, gifting and work styles.</li> <li>- Ability to manage work responsibilities independently, to take initiative and make decisions</li> </ul>
<b>Right to Work</b>	To apply for this role you need to already have the Right to Work in the UK. We are unable to offer Visa sponsorship at this time.
<b>Application Information</b>	<p>For an informal conversation about the role, please contact the Head of Kids &amp; Youth, Doreen Tang, by emailing <a href="mailto:youth@sjh.org.uk">youth@sjh.org.uk</a></p> <p>To submit an application, please complete an online application form by clicking <a href="#">HERE</a>.</p> <p>We are adopting a rolling recruitment process, so there is no formal deadline for applications. We will close recruitment once a suitable candidate is appointed.</p>
<b>Further Information</b>	A range of important information relating to Role Context, Safer Recruitment, Occupational Requirements, and other information please see the Employment Information link on our website.

