



(CIO) Registered Charity 1162099

## JOB ADVERT

ROLE: Food Project Assistant  
HOURS: 35 hrs per week  
SALARY: £23,500  
TERM: Permanent

Are you ready to take on a key role in a charity that's making a real difference? **Southampton City Mission** is offering an exciting opportunity for a full time **Food Project Assistant**. This is a new role with the opportunity to work alongside our project managers to deliver a high standard of food and clothes management across key projects within the charity.

We are looking for an individual who is confident in warehouse management, dealing with external organisations and liaising with volunteers at key venues in the city. You will also be responsible for delivering a stock management system within the SCM warehouse to ensure an efficient and effective process.

If you're a natural team player and passionate about working for a faith-based charity that's growing and evolving, this is the perfect role for you. Your input will help drive change in both the charity and the city we serve!

If you'd like an informal chat or to arrange a visit to find out more, please contact the SCM office on 023 8055 0435 or e-mail [hello@southamptoncitymission.co.uk](mailto:hello@southamptoncitymission.co.uk)

Apply now! An application pack, including full job description and person specification, can be downloaded from our website.

The closing date for applications is 19<sup>th</sup> September 2025

SCM is committed to keeping children and adults at risk safe and to equal opportunities.

A DBS check will be required for this role and applicants must be able to demonstrate that they have the right to work in the UK.

For further information regarding the work of SCM, please refer to our website [www.southamptoncitymission.co.uk](http://www.southamptoncitymission.co.uk)