**Job Profile:** **ICE Schools Worker, Exeter**

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| **Reporting To:** ICE Team Leader | |
| **Details:** Full-time or Part-time, Term Time Only **Contract**: 2-Year Fixed Term  **Salary:** Role £24,800 FTE per annum. For part-time appointments, the salary will be calculated pro rata based on the agreed hours and subject to experience.  **Location:** ½ home-based with travel across the South West Region, ½ based in the ICE office in Exeter, with travel to schools. |
| **About ICE**  Exeter ICE Trust was established in 1989 and is a registered charity managed by trustees. We currently have 3 staff active across the schools. In 2022 we also became a local mission partner with Scripture Union. We are currently warmly welcomed into around 25 primary schools, 5 secondary schools, and the main sixth form college in Exeter. | |
| **Purpose of the job**  To maintain and develop our presence in schools in Exeter and the immediate area.  To add to the creativity of the team with ideas, and resources to build upon the existing ministry.  **Job description:**  Working as part of the schools team to plan and deliver assemblies, small group work, lunch clubs, and projects for primary and secondary schools to explain Christian faith - this will vary between working closely with colleagues, or working independently.  Planning and filming short videos for occasional assembly viewing.  Liaising with volunteers from churches who have a connection with a school.  Liaising with the trustees of the charity in continuing momentum in the work.  **Main duties:**   * Planning with the team. * Preparing and delivering assemblies, or other presentation opportunities in schools. * Liaising with volunteers and keeping connection with local churches. This summarises the main duties of the post and is not comprehensive. * Other duties of a similar level and responsibility may be required.     **Criteria for role:**  Attainments/Qualifications:   * Degree or similar level qualification in any field (Essential) * Teaching qualification (Desirable)   Skills & Understanding:   * Computer literacy, word, excel, powerpoint, email. Able to see how tasks fit into the bigger aim. * To take initiative and work well in a team, or alone. To develop ideas that fit within our mission. * Sensitive to the school setting when visiting. Ability to independently commute around the city. * Competent filming and using video editing. (Essential) * Social media strategy - planning and delivery experience (Desirable)   **Prior experience:**   * Engaging with young people, working in a team (Essential) * School's ministry experience.(Desirable)   **Behavioural characteristics:**   * Excellent written and verbal communication skills. * Positive team member. * Positive and friendly interaction with new people. * Committed Christian, and part of a local Church. (Essential) | |
| **How to Apply**  Applicants should follow the application process outlined by Scripture union below. As part of this process, you will be asked to provide details on why you feel you would be a suitable candidate for the school worker role.  **Scripture Union Application Process**  If this describes you, and you are in agreement with the aims and beliefs of Scripture Union, then we would like to hear from you. You will need to upload your CV (2 A4 pages max) and a covering letter (2 A4 pages max) detailing how your skills and experience reflect the person specification via Charity Jobs. All screening questions provided as part of your application must be answered.  Whilst we appreciate every application, we regret that we are only able to contact candidates who are shortlisted for an interview. If you do not hear from us within 2 weeks of the closing date, please consider your application unsuccessful at this time. | |

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