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| **Application Form**  **To be completed in typed form or in your own handwriting in black ink**  **Bold bordered sections are mandatory fields**  *Refer carefully to the job description and person specification. If the space provided*  *is insufficient please continue on a separate sheet.* |

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| **Post Applied for:** |  | | **Vacancy**  **Reference No:** | |
| Where did you first find this vacancy? | □ Company Website □ Jobcentre □ Facebook □ Press  **□** Other (State) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| Have you a current in-date DBS Certificate? | **□** Yes **□** No | Is it registered for the DBS update service? (£13 per year subscription) | | **□** Yes □ No |
| Have you previously applied for a post with Aspire Ryde?  Are you over **18 Years Old** | **□** Yes **□** No **(If Yes, please specify):** | | | |
| **□** Yes **□** No | | | |

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| **Personal Details** | **Title:** |  | |
| Forename(s) or other names |  | | |
| Surname |  | | |
| Address |  | | |
|  | | |
| Telephone | Home: | | Postcode: |
| Mobile: | | |
| Email Address |  | | |
| **Are you a UK or EU/EEA national?** | | □ Yes □ No | |
| If you are not a UK or EU/EEA national can you provide proof of permission to work in the UK? | | **□** Yes **□** No | |
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| **Employment History** |  |
| **Please provide an outline of your employment history and relevant experience for this role.** | |
| **Voluntary Work Experience**  *Give details of any voluntary or unpaid experience that is relevant to the role.* | |
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| **Have you been dismissed or been subject to disciplinary action in any posts you have held? (including being the subject of any disciplinary process not yet concluded to resignation) If yes, please give details:** |
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| **Please tell us why you are applying for this post and why you would like to work with Aspire Ryde** |  | |
|  | | |
| **Do you have any restrictions in your availability?** | |  |

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| **General Education** | | | **Qualifications Achieved** |
| School/College | From | To | Subject/courses studied, level and grade  (eg, GCSE, ‘A’ Level, GNVQ etc) |
|  |  |  |  |
| **Further and Higher Education or Professional Training** | | | **Qualifications Achieved** |
| College/University | From | To | Subject/courses studied, level and grade (eg, BA History 2:1) |
|  |  |  |  |
| **Other work or vocational related qualifications** | | | **Qualifications Achieved** |
| College/Training Provider | From | To | Awarding body, level and grade if applicable (eg, Edexcel NVQ 4 Pass) |
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| **Christian Commitment and Additional Supporting Information** | **Please provide a brief summary of your Christian journey and any church based responsibilities that you hold along with any other relevant additional information to support your application** |
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| **References** | Please supply the names and addresses of two referees who have agreed to provide a reference. **One of whom should be your current or most recent employer and not a colleague, relative or friend.** Both references cannot be from the same company. References will be verified to ensure authenticity.  **Failure to provide the above can result in your application being withdrawn.**  **\*If previously self-employed, please provide two professional referees and detailed information regarding your self-employment** | |
|  |
| **Current or most recent employer details** | Company |  |
|  | Name |  |
| Position |  |
| Address |  |
|  |
|  |
| Tel |  |
| Email |  |
| Can this reference be contacted prior to interview Yes / No | |
| **Second referee** | Name |  |
|  | Position |  |
| Address |  |
|  |  |
|  |
|  |
| Tel |  |
| Email |  |
| Can this reference be contacted prior to interview | Yes / No |

Have you ever been convicted of any **criminal offence?** **YES □ NO □**

**Please note that all positions are subject to an enhanced DBS check. You will be asked to declare all criminal convictions in further details if an offer of employment is made.**

**DATA PROTECTION ACT**

In accordance with the Act, you should be aware that the personal details submitted with this application form will be used only for selection and interview procedures; and for employment records if the application is successful.

**DECLARATION**

I declare that, to the best of my knowledge and belief, all statements contained in this form are correct and I understand that should I conceal any material fact, I will, if engaged, be liable to the termination of my contract of service with such notice as may be appropriate.

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**