**Job Application Form**

**Worship Team Leader**

* Before completing this form, please ensure that you have read the Person Specification, Job Description and other information provided.
* This front page will be removed during the shortlisting process and not shared with the shortlisting panel.
* Please feel free to enlarge any boxes if your answer requires more space.

**Completed application forms must be returned by Monday 29th April 2024**

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| **Section 1: Personal Details** | | | |
| Surname: |  | | Title: |
| First Name(s): | Indicate the name you normally use: | | |
| Address: |  | | |
| Postcode: |  | | |
| Contact no: | Daytime: | Evening: | |
| Email: |  | | |

Under the Equality Act 2010 a person has a disability if they have a physical or mental impairment which has a substantial and long-term effect on their ability to carry out normal day to day activities.

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| If offered an interview do you require any reasonable adjustments, to accommodate any disability you may have, to enable you to attend and participate? | YES/NO |
| If yes, please give details: | |

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| **Section 2 – Education**  List secondary schools/colleges/universities attended, giving years of attendance and qualifications obtained with grades/class: | | |
| Institution attended | Dates | Qualifications gained with grades |
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| **Section 2 – Employment History**  Please give details, with dates (beginning with the most recent) of current and previous employment (paid or unpaid). Please account for any gaps in your study or employment history. | | | |
| Employer name and address and nature of business/organisation | Dates | Job title | Summary of responsibilities |
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**Section 3: Information**

**Criminal Convictions**

Note: Because of the nature of the work for which you are applying, this post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. This means that you are not entitled to withhold information about convictions which for other purposes are 'spent' under provisions of the Act. In the event of employment, failure to disclose such convictions could lead to disciplinary action being taken. Any information will be treated in the strictest confidence and used solely in relation to this application.

As this position involves substantial contact with children, young people and/or vulnerable adults, any job offer will be subject to an enhanced DBS (Disclosure and Barring Service) check and the completion of a Self-Declaration Form before the post can be confirmed.

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| Have you any criminal convictions or cautions? | YES/NO |
| If your answer is "Yes", please give details below: | |
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**Section 4: References:**

Please give details of three referees by completing boxes 1 and 3 and box 2 if your current employer is not your current church. Your referees should not be related to you. Any decision relating to your employment will be subject to satisfactory references.

*Please indicate if you would prefer a referee NOT to be contacted prior to interview.*

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|  | **1. Current Church Employer or Leader** | |
| Title/Name |  | Role/Relationship: |
| Address |  | |
| Contact no |  | Email: |

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|  | **2. Current employer if NOT the same as 1** | |
| Title/Name |  | Role/Relationship: |
| Address |  | |
| Contact no |  | Email: |

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|  | **3. Someone else who knows you well** | |
| Title/Name |  | Role/Relationship: |
| Address |  | |
| Contact no |  | Email: |

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| **Section 5: Your current situation**  Please attach to this application a summary of your current (or most recent) employment.  Include:   * Information about your current employer * A description of your current role and recent areas of responsibility * A general description of your current church, areas of growth, development, challenges and opportunities. * If you are not currently employed by a church, describe your current involvement in church/Christian life, including paid or voluntary responsibilities * Given the vocational nature of this post it would be helpful to include any family information or needs which you feel are relevant. * The reasons for leaving your current employment.   (We suggest a maximum of 1-3 sides of A4 paper using pt 11 font) |

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| **Section 6: Your Faith Journey and ministry development**  Please attach to this application a description of your faith journey and development as a person and in ministry. This should include:   * When and how you became a Christian. * A description of your current spiritual life * Who are your major spiritual influences? * What you consider to be your spiritual gifts and how you use them? * Your personal and spiritual weaknesses and how are you addressing them.   (We suggest a maximum of 1-3 sides of A4 paper using pt 11 font) |

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| **Section 7: Why you consider yourself equipped and suitable for this role**  Looking carefully at the Job Description and Person Specification, please attach a summary of:   * How you meet the criteria as described. * Why you consider yourself suitable for this role. * Why you are making this application at this time.   (We suggest a maximum of 1-3 sides of A4 paper using pt 11 font) |

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| **Section 8: Evidence of experience and gifting in musical worship**  Please include with your application a CD, audio or video file or hyperlink of you playing an instrument, singing, and leading musical worship which you have undertaken in the last 12 months.  **Briefly describe the context in which this took place including where and when.** |
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**Section 9: Declaration**

**I have read and agree with Elmwood Church’s Statement of Faith provided in the information pack.**

I declare that all the information given in this application is accurate and complete to the best of my knowledge. I understand that if any information I have provided is found to be untrue, any offer may be withdrawn, or any contract of employment may be terminated.

I consent to Elmwood Church processing the information detailed in this application form for the purposes of this Appointment procedure, conditional upon Elmwood Church complying with the Data Protection Act 1998.

**Signature: Date:**

**Completed applications and appended documents should be emailed to** [**jobs@elmwoodchurch.org.uk**](mailto:jobs@elmwoodchurch.org.uk)

**Alternatively, they can be posted to the address below marked as ‘Strictly Private and Confidential’:**

Chris Mellor – Senior Leader

Elmwood Church,

Eccles Old Road,

Salford

M6 8AG

**All applications must be received by the deadline: Monday 29th April 2024**