

# **Manor Park Christian Centre**

## **MPCC**

**Application Pack for**

**Senior Pastor  
Full-Time**

**November 7<sup>th</sup> 2021**

**Manor Park Christian Centre**

**454 High Street North**

**Manor Park**

**London E12 6RH**

**[www.manorparkcc.org](http://www.manorparkcc.org)**

**A company limited by guarantee, registered in England and Wales, number 8331342**

**Registered charity number 1151023**

# Application Pack for Senior Pastor Full-Time

This Application Pack contains full details for the post of Senior Pastor Full-Time, including:

- Application Procedure
- Seven Essentials for Applicants
- Job Description
- Person Specification
- MPCC's Mission and Vision
- MPCC's Statement of Faith
- Employment Information

## APPLICATION PROCEDURE

**The closing date for receipt of signed applications (NOT CVs) is Monday, 28<sup>th</sup> February, 2022.** Applicants will be contacted after shortlisting has taken place, which should be a couple of weeks after the closing date. Interviews will be arranged by the MPCC Leadership Team with any shortlisted applicants.

**An Application Pack and an Application Form can be downloaded through MPCC's website by going to:**

<https://www.manorparkcc.org/jobapplication.htm>

If you should have problems in downloading the Application Pack or the Application Form, please contact:

The MPCC Leadership Team  
[mpcc.leadership@btconnect.com](mailto:mpcc.leadership@btconnect.com)

[For your confidentiality, we will only be responding to contacts made through the above email address.]

### Applications should be sent to:

The MPCC Leadership Team  
c/o 27 Ennerdale Avenue  
Elm Park  
Hornchurch  
Essex RM12 5JT

Manor Park Christian Centre will treat your application as private and confidential. Unsuccessful applicants will be notified by email and their applications will be securely destroyed after six months.

## **SEVEN ESSENTIALS FOR APPLICANTS**

**Each of the following seven qualifications are essential for any person making application for this job posting:**

**~ An applicant must give clear evidence that they have had a true calling from the Lord Jesus Christ to full-time ministry that has been demonstrated by their commitment to full-time ministry over several years, which has included a willingness to sacrificially serve the Lord in difficult ministry environments where remuneration has not been a priority.**

**~ An applicant must have proved their commitment to the calling that they have had from the Lord Jesus Christ to full-time ministry by their previous commitment to obtaining at least three years of Christian Bible college or seminary training in theology and church ministries.**

**~ An applicant must confirm their wholehearted commitment to keeping and fulfilling MPCC's Mission and Vision and Statement of Faith.**

**~ An applicant must have a proven record of past church ministry with people from across a wide variety of multicultural backgrounds, including the multicultural backgrounds represented by the people who reside in East London.**

**~ An applicant must have a proven record of outreach to non-Christians from different religious backgrounds, including Hindu, Muslim, and Sikh.**

**~ An applicant must have a proven record of having been actively engaged with online Biblical preaching and teaching and discipleship ministries over the past couple of years.**

**~ An applicant must have current and permanent legal status to live and to work in the United Kingdom.**

# **JOB DESCRIPTION**

**TITLE: SENIOR PASTOR**

**ACCOUNTABLE TO:** The MPCC Leadership Team

**PURPOSE:** To be a committed member of the MPCC church family and to demonstrate a servant's heart by humbly serving the Lord Jesus Christ in the role of Senior Pastor through the Mission and Vision of Manor Park Christian Centre

## **MAIN TASKS AND RESPONSIBILITIES**

1. To oversee, along with MPCC's Leadership Team, MPCC's Statement of Faith and to be actively involved in whatever tasks and responsibilities that are necessary for the ongoing fulfilment of MPCC's Mission and Vision
2. To oversee, along with MPCC's Leadership Team, MPCC's primary ministry that is outworked through MPCC's Cell Groups and Salt & Light Groups and to be actively involved in maintaining the schedule, Bible studies, and supplies of the Cell Groups and the training and envisioning of those who have responsibilities in connection with this ministry
3. To oversee, along with MPCC's Leadership Team, all the various ministries of MPCC, including the discipleship ministry, the prayer ministry, the children's ministry, the youth ministry, the catering ministry, the compassionate ministry, the music ministry, and any other ministries of MPCC
4. To oversee, along with MPCC's Leadership Team, and to be actively involved in the edification and equipping of believers and followers of Jesus Christ through the weekly online and in person Sunday services with regular and systematic Biblical preaching and teaching of God's Word that is wholly in line with MPCC's Statement of Faith and the Biblical doctrines and traditions of Manor Park Christian Centre
5. To oversee, along with MPCC's Leadership Team, and to be actively involved in the evangelisation of non-believers, including the loving outreach to non-Christians from a wide variety of multicultural backgrounds and different religious backgrounds
6. To oversee, along with MPCC's Leadership Team, and to be actively involved in the development, updating, and maintenance of MPCC's website and social media platforms
7. To oversee, along with MPCC's Leadership Team, the hiring of MPCC's church building facilities and to ensure that they, along with the manses, are properly insured, cared for, and maintained and that all the required certifications and inspections are carried out in a timely manner
8. To be responsible for ministry tasks such as overseeing weddings, funerals, and monthly Sunday communion services and to be actively involved in other ministries such as hospital visitations, special church family or cell group or individual functions and events, and to provide references for members of the MPCC church family
9. To become a member of the MPCC Leadership Team with the responsibility of conducting its regular meetings and prayer times and to be committed to adhering to the Memorandum and Articles of Association of Manor Park Christian Centre

## **ADDITIONAL REQUIREMENTS AND RESPONSIBILITIES**

**This post is subject to an Occupational Requirement that the post holder is a committed evangelical Christian under Part 1 of Schedule 9 to the Equality Act 2010**

1. To ensure that all work carried out as Senior Pastor is in line with MPCC's doctrinal beliefs and vision, including its mission statement, its strategy, and its structure
2. To work closely with the MPCC Leadership Team in carrying out the job role and church ministry responsibilities of Senior Pastor
3. To maintain the ethos and code of conduct that is appropriate for a believer and follower of Jesus Christ
4. To have a servant's heart with a willingness to sacrificially serve the Lord through the church ministries of MPCC, knowing that in carrying out all tasks and responsibilities of Senior Pastor that it is the Lord Jesus Christ whom we serve and who is our ultimate source of motivation and to whom we are ultimately accountable
5. To commit to being an active member of MPCC's church family with a regular participation in the ministries, services, and events of MPCC
6. To attend any meetings or functions in connection with the job role and church ministry tasks and responsibilities of Senior Pastor
7. To undertake any recommended training that would assist in carrying out the job role and church ministry tasks and responsibilities of Senior Pastor
8. To maintain confidentiality in all aspects of the job role and church ministry tasks and responsibilities of Senior Pastor

# PERSON SPECIFICATION

## SENIOR PASTOR Full-Time

	<u>Essential/Desirable</u>	<u>How Measured?</u>
<b>Qualifications</b>		
1. Christian Bible college training in theology/ church ministries	Essential	App Form/Interview
2. Training in cell or small group ministry	Essential	App Form/Interview
3. DBS approval before the MPCC Leadership Team confirms a candidate's job role of Senior Pastor	Essential	App Form/Interview/Ref
<b>Experience</b>		
1. Experience with systematic Biblical preaching and teaching online and in person	Essential	App Form/Interview/Ref
2. Experience with leading a cell or small group church ministry online and in person	Essential	App Form/Interview/Ref
3. Experience with multicultural ministry	Essential	App Form/Interview/Ref
<b>Skills / Abilities</b>		
1. Excellent personal communication skills across many different cultures	Essential	Interview/Ref
2. Self-motivated with a proven record of sacrificial and humble service to the Lord	Essential	Interview/Ref
3. Good at organisation and prioritisation of ministry tasks and responsibilities	Essential	Interview/Ref
4. Proficient in English for the writing of documents, references, and letters	Essential	App Form/Interview
5. Proficient in using Microsoft Office Apps	Essential	Interview
6. Capable IT skills with the ability to use and update websites and social networks	Essential	Interview
<b>Personal Qualities</b>		
1. A born-again, Spirit-filled believer with a clear commitment to the Christian faith and MPCC's Mission, Vision, and Statement of Faith	Essential	Interview/Ref
2. Having a discipline of prayer and commitment to reading and studying God's Word	Essential	Interview
3. Having a humble heart and teachable attitude	Essential	Interview/Ref
4. Having a servant's heart with a willingness to serve the Lord sacrificially, which serves as an example to other believers who are working full- time and living busy lives and who are needed to voluntarily and sacrificially serve the Lord	Essential	Interview/Ref
5. Having a passion to see others discipled, edified, and equipped for ministry	Essential	Interview/Ref
6. Having an unconditional love for those who are lost without Christ and demonstrating a passion to share the Gospel with them	Essential	Interview/Ref
7. Having a commitment to fulfilling the main tasks and responsibilities of the job role of Senior Pastor	Essential	Interview/Ref
<b>Additional Requirement</b>		
If shortlisted, an applicant must be willing to preach during a scheduled in person Sunday service at Manor Park Christian Centre	Essential	Feedback

# MPCC'S MISSION AND VISION

## MISSION

MPCC's mission is based upon the five purposes that Jesus Christ has given to His Church.

### The Great Commandment

*"Love the Lord your God with all your heart and with all your soul and with all your mind. . . . Love your neighbour as yourself"*  
(NIV, Matthew 22:37; 39)

### The Great Commission

*"Therefore go and make disciples of all nations, baptising them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you"*  
(NIV, Matthew 28:19-20)

- To *"love the Lord your God with all your heart"* is **WORSHIP**
- To *"love your neighbour as yourself"* involves **MINISTRY**
- To *"go . . . make disciples"* means **EVANGELISM**
- To *"go . . . baptising"* is to incorporate into **FELLOWSHIP**
- To *"go . . . teaching them"* means **DISCIPLESHIP**

### Therefore

**We exist as a church in order to bring people to Jesus and MEMBERSHIP in His family, developing them to Christ-like MATURITY, and equipping them for their MINISTRY in the church and life MISSION in the world, in order to MAGNIFY God's name.**

## VISION

**We believe that the primary focus of the church is not what happens in a church building, but it is believers in Jesus Christ who are scattered across the community who are:**

*“ . . . Christ’s ambassadors, as though God were making his appeal through us” (NIV, 2 Corinthians 5:20).*

### **Our Vision In Focus**

- Our vision is to focus on the building of relationships with God, with our fellow believers, and with others whom we have the privilege of sharing and showing the unconditional love of Jesus Christ.
- Our vision is to see, through our cell groups, a balanced out-working of the purposes that Jesus Christ has given to His Church.
- Our vision includes a commitment to prayer, combined with a faith that is grounded in the Word of God as found in the Bible.

*“Where there is no vision, the people perish”  
(KJV, Proverbs 29:18).*

*“Where there is no revelation, the people cast off restraint”  
(NIV, Proverbs 29:18).*

### **Our Vision In Change**

- Our vision is to follow the continual guidance of the Holy Spirit in *“making the most of every opportunity”* and in order to *“understand what the Lord’s will is”* (NIV, Ephesians 5:16-17) in the changing times in which we live.
- Our vision is to follow the continual guidance of the Holy Spirit in helping to meet the changing spiritual and material needs of people.



## MPCC'S STATEMENT OF FAITH

### We believe in . . .

1. The one true God who lives eternally in three persons—the Father, the Son and the Holy Spirit.
2. The love, grace and sovereignty of God in creating, sustaining, ruling, redeeming and judging the world.
3. The divine inspiration and supreme authority of the Old and New Testament Scriptures, which are the written Word of God—fully trustworthy for faith and conduct.
4. The dignity of all people, made male and female in God's image to love, be holy and care for creation, yet corrupted by sin, which incurs divine wrath and judgement.
5. The incarnation of God's eternal Son, the Lord Jesus Christ—born of the virgin Mary; truly divine and truly human, yet without sin.
6. The atoning sacrifice of Christ on the cross: dying in our place, paying the price of sin and defeating evil, so reconciling us with God.
7. The bodily resurrection of Christ, the first fruits of our resurrection; his ascension to the Father, and his reign and mediation as the only Saviour of the world.
8. The justification of sinners solely by the grace of God through faith in Christ.
9. The ministry of God the Holy Spirit, who leads us to repentance, unites us with Christ through new birth, empowers our discipleship and enables our witness.
10. The Church, the body of Christ both local and universal, the priesthood of all believers—given life by the Spirit and endowed with the Spirit's gifts to worship God and proclaim the gospel, promoting justice and love.
11. The personal and visible return of Jesus Christ to fulfil the purposes of God, who will raise all people to judgement, bring eternal life to the redeemed and eternal condemnation to the lost, and establish a new heaven and new earth.

**As a church, we stand united together with many other churches in holding to this Statement of Belief of the Evangelical Alliance.**

## EMPLOYMENT INFORMATION

Job Title:	Senior Pastor Full-Time
Accountable To:	The MPCC Leadership Team
Purpose:	See "Job Description"
Location:	Manor Park Christian Centre (MPCC) and wherever necessary in carrying out the job role and church ministry tasks and responsibilities
Hours of Work:	Full-time, 40 hours per week The role requires flexible working hours across six days each week, with active Sunday involvement and evening engagements and commitments
Recurrent Contract:	3 years, that can be extended with the approval of the MPCC Leadership Team
Probationary Period:	6 months
Holiday Entitlement:	20 days per year plus the 8 UK Bank Holidays plus the week between Christmas Day and New Year's Day when the MPCC church office is closed
Pension Provision:	NEST Pension Scheme
Salary:	£20,000 p.a. plus the provision of the manse in Manor Park, London E12 that is equivalent to at least £24,000 p.a. that is close to the MPCC church building and the Manor Park train station
Sick Pay Entitlement:	Sick Pay in line with statutory requirements
Overtime:	Paid overtime is not applicable to this position
Period of Notice:	Three months by either party
Other Relevant Information:	Maternity leave in line with statutory requirements Paternity leave in line with statutory requirements Parental leave in line with statutory requirements