

Youth and Creative Arts Worker

Job Title:	Providence House Youth and Creative Arts Worker
Position:	Full Time
Salary	£26,674
Hours:	37.5 hours a week including evenings and weekends, flexible working
Responsible to:	Providence House Director /CEO
Location:	Providence House, 138 Falcon Road, London SW11 2LW.
Holiday: Holidays)	25 days (3 of which is taken between Christmas and New year plus 8 Bank
Probation period:	6 months (with a 2-week notice period)

Background

The Providence House Trust (PHT) is a vibrant and diverse youth centre in Falcon Road, Battersea, close to Clapham Junction station, working with children, young people, individuals and families from the neighbouring communities and with those who have moved out of the area and maintained links with PHT.

Overall Job Description:

As a community-based Youth Charity, youth engagement is at the heart of everything Providence House does and the Youth and Creative Arts Worker (YACAW) will lead our efforts to engage young people in and through various creative pathways. Working closely with the PHT Director, you will explore how best PHT can engage and develop young people with a particular emphasis on creativity as a way to express and increase wellbeing, Christian faith and life transitions (school-higher education/-work etc).

The role will be supporting the long-term creative vision of PHT of becoming a centre of excellence and place for local young people to develop their skills and talents, and widen their horizons through increased access to extra-curricular creative opportunities that may lead into awards, paid work and employment.

This will be a full-time role, managing the resources, project schedules and sessional youth workers coming in and out of the building. Setting up and packing away the rooms. Providing consistency for young people attending the youth club and creative sessions.

You will be working alongside the Children and Families Worker (CFW). The YACAW and CFW will form part of the SLT team overseen by the PHT Director.

General Occupational Requirement

As we are a Christian organisation and this post forms part of our Senior Leadership Team it is a requirement for you to have an active personal Christian faith.

Personal Development:

You will be willing to undertake training to further professional and personal development.



Key Responsibilities for the role:

Relationship building and communication

- Undertake face-to-face work with young people, ensuring that young people are part of the planning and evaluation process using different methods of youth work;
- Develop a mentoring programme for young people who need additional support to engage;
- Establish positive relationships with the young people and, as far as is possible their parents;
- Working to meet the needs of all young people, sensitive to differences between young people, whilst challenging appropriately direct and indirect discrimination in the provision of youth work;
- Enable young people to develop their leadership skills and take responsibility for activities, events and projects;
- Form part of the PHT safeguarding team, you will need to achieve Designated Safeguarding Level 3 within 2 months of starting the role and renew it biennially;

Administration and planning

- Maintain up to date records of attendance, membership and contact addresses of parents/guardians in case of emergency within GDPR parameters;
- Ensure case studies of the work the programmes have achieved are effectively captured through report writing, photographs, audio files etc. and saved in suitable Folders onto PHT SharePoint;
- Ensure that the work of the club is advertised, promoted and marketed through social media and other channels, including maintaining up to date information on the Council's website and on the club's website and organising outreach;
- Oversee the budget and manage the finances for Youth and Creative Arts;
- Coordinate, develop and lead existing and new projects and PHT club nights with paid and volunteer team members.
- Support and attend residentials for young people to connect creatively at East Shallowford Farm, Devon, throughout the year, a Farm run by The Shallowford Trust who we partner with;

Creativity and skills

- Develop and inspire the creative programme at Providence House;
- Increase the youth engagement in creative projects;
- Oversee creative projects which will benefit and have a long-term positive impact on the young people partaking in and experiencing the projects;
- Signpost young people to develop their creativity beyond PHT, develop events for guest speakers to meet with young service users and develop links with the creative arts which will provide work experience, internships and further experiences for service users;
- Support and creatively celebrate the development and achievements of young people and paid and volunteer team members;
- Plan and lead events within the creative arts programme;
- Develop activities and programmes that focus on sharing and exploring the Christian faith with young people;



Person specification:

You will be able to demonstrate your creative skills and experience and demonstrate a successful track record of at least 2 years' youth work experience relevant to an urban context.

You will have experience of mentoring and managing mental health, safeguarding and challenging behaviour. You will have experience of including young people who may not wish to be included or want to join in. You will be a good verbal and written communicator and positive influencer and be able to relate easily to young people from all backgrounds and be aware and passionate about addressing the issues and challenges they face.

You will have knowledge and enthusiasm across different creative mediums including practical and digital arts. You will have insights into creative trends, good idea generation, and initiative to bring these plans to fruition through running workshops yourself as well as organising projects and programmes, involving other artists / facilitators and youth staff.

You will be an organised and self-motivated person who can encourage youth participation and promotion of events with good knowledge of social media and platforms that engage young people.

You will be a team player who can work with the Director and other team members to plan and run the overall creative programme for the year, as well as being able to take initiative, work independently, and bring positive Christian values to Providence House.

Within two months of starting the role you will be fully aware of PHT Policies, especially in regard to Safeguarding and Health and Safety, and duties arising from them, and ensure that the SLT is made aware and kept fully informed of any concerns which you may have in relation to these issues.

Education, Qualifications and Training

- JNC Qualifications in Youth and Community Work or equivalent in a related profession;
- Creative Arts training/certification or demonstrable skill/portfolio;
- Commitment to continuing professional development;
- Hold a full driver's licence, minibus experience and MIDAS qualification is desirable.

Providence House

138 Falcon Road, London SW11 2LW

020 7228 0433

The Providence House Trust: Charity Number 1181473

providencehouse138@gmail.com

www.providence-house.org

