



## JOB DESCRIPTION / PERSON SPECIFICATION

**Eden Team Leader: Eden Churchill Gardens, Pimlico**

**Hours:** 35      **Salary:** £21-24k Plus £3,300 London Weighting

**Based:** Locally with some city-wide working. Occasional long-distance travel.

**Responsible to:** Accountable to the Vicar (and by delegation to the Mission Priest), St Gabriel's, Pimlico  
Coaching relationship to the Eden Development Manager

**Responsible for:** Team members (employed, voluntary and trainees)

**Primary external working relationships:** Local agencies

### Summary of main purpose of the job:

You will lead, empower, equip and enable an Eden team, in line with its Christian vision, to engage local young people and families through personal witness, missional lifestyle and programmed activities in order to pursue transformational objectives over the long term.

**Please note:** Eden Team Leader is a vocational calling which requires a lifestyle choice beyond formal working hours. The nature of the 'Eden lifestyle' involves and impacts the whole of the leader's household. For this reason we would strongly encourage an applicant's spouse to apply to join as a team member (or in some cases joint team leader) and at a minimum be fully engaged with the vision of the team. We will ask spouses of applicants to be present at interview.

### Role & Responsibilities:

- Attendance and commitment to the general life and work of the Heaven's Gate mission as part of the framework agreed by the Message Trust and St Gabriel's PCC.
- Be resident in the defined focus area, ie, the Churchill Gardens Estate - *It is central to the role that the post holder be resident in the local area in order to be available, effectively identify with the local community and build trusting relationships with local neighbours.*
- Experience first-hand the issues that affect the day-to-day lives of people who live in the local area by occupying a dwelling typical of those in the area (a two-bedroomed flat is provided for this purpose, current rent £14,400 p.a.).
- Participate in the wider life of the Eden Network and Message Trust at regional and national level according to the published calendar of events.
- Build/maintain healthy relationships with other local churches where this is relevant to the Heaven's Gate mission on Churchill Gardens Estate, which is located wholly within the Church of England parish of St Gabriel's, Pimlico, the mission's mother church.
- Be active in pursuing good relationships with other local agencies with a view to developing partnership responses to the needs of local youth and children & attend key local youth / resident task groups; in particular local schools and the Scout Group.
- Provide visionary leadership, supervision, management, motivation, training and support to the mainly unpaid Eden team (typically 6-12 people, all living in the defined focus area).
- Identify and monitor the needs of children, young people and families in the local area, and respond accordingly by developing mission strategies under the direction of the Vicar/ Heaven's Gate Mission Priest and within the framework agreed by the Message Trust and St Gabriel's Church.
- Oversee the practical outworking of the mission strategy through various methods of engagement (e.g. detached work, clubs, trips, events, mentoring, schools work etc.).
- Support the development of the Heaven's Gate mission through prayer and worship with the new community as it develops.

- In liaison with Eden Network and church leadership, interview potential new team members.
- Oversee the induction of new team members including practical aspects such as making introductions, finding housing and work etc.
- Ensure adequate pastoral care is available to team members as required (which may include developing support networks outside the immediate team context).
- Control of day-to-day admin and finance (including expenditure, record keeping, security and communication and publicity) of the Eden team alongside the wider Heaven's Gate project, and reporting to the Vicar/Mission Priest and with responsibility to St Gabriel's PCC and St Gabriel's Parish House Trust.
- To work within the policies agreed by St Gabriel's PCC, especially in respect of safeguarding (see also below).
- To attend such meetings of the St Gabriel's PCC and Mission Committee as may be appropriate.
- Where appropriate, seek out funding sources towards the project budget including promoting the concept of personal support raising amongst the team, as agreed with the Vicar/Mission Priest and St Gabriel's PCC.
- Produce regular contact time reports using the online tracker.
- Host regular team meetings (giving consideration to social, spiritual and practical aspects of team life)
- Oversee short-term trainee / intern placements with the team as necessary.
- Ensure practical adherence to Safeguarding (Child Protection) policy and protocols including associated Risk Management procedure.

#### **Person specification:**

- A committed Christian with a personal testimony of their trust in the Lordship of Jesus Christ, the authority of the Bible and the work of the Holy Spirit.
- A desire to see the Christian message communicated effectively, particularly to young people, and able to articulate a clear vision for their role within the work of Eden and the local church
- Have a proven track record of service in a Christian ministry sphere
- Reflect leadership qualities, be willing to lead by example and be committed to further training
- Know and be able to communicate the vision and values of the Eden Network
- Be in sympathy with the aims and objectives of St Gabriel's Church, Pimlico and be willing to enter into church life in the context of the relationship between the mission and the mother church (this will include attendance at Mission services and events).
- Have a proven capacity to be an active and committed member of a team
- Have a good reputation for displaying the following characteristics:
  - Dependability and loyalty
  - Adaptable and flexible with a problem-solving approach
  - Able to take constructive criticism & learn from mistakes
  - Able to give effective encouragement and constructive feedback
  - Patience and endurance
  - Honesty
  - Able to hold own counsel
  - Outgoing disposition
  - Respect for authority & leadership
  - Absolute discretion with members of the opposite sex
  - Operate in an anti-discriminatory way
- Be able to show evidence that you have/can:
  - Cast a vision; create and implement a strategy to pursue it
  - Recruit, lead and develop a team of volunteers and/or interns
  - Strong organisational skills with the ability to manage responsibilities and diary
  - Effectively relate and communicate with people/groups of varying ability, culture and age

Understanding and experience of issues facing young people and deprived communities  
Follow and carry out set tasks/assignments and maintain established working practice  
Take initiative within pre-set parameters  
Adapt quickly and take responsibility when required to  
Work in a schools context  
Handle administrative skills (or be active in seeking support)

This job description is not exhaustive; amendments and additions may be required in line with future organisational changes.

**Genuine Occupational Requirement (GOR):** This post has been identified as having a GOR to be filled by a Christian under the provisions of the Employment Equality (Religion and Belief) Regulations 2003 Section 7.2.

**A DBS check at Enhanced level** will be required if you are successful in your application (more info available at [www.gov.uk/disclosure-barring-service-check](http://www.gov.uk/disclosure-barring-service-check))