**JOB DESCRIPTION – INTERN**

JOB PURPOSE

Promote awareness of, and involvement in, nuclear disarmament, among members of UK Christian churches, with a focus on people between the ages of 11 and 30.

You do not need to be an expert in nuclear disarmament to apply for this internship, but you need to be willing to learn! It is more important that you are a great communicator, both written and orally, and that you can enthuse and engage others to support our cause.

You need to be a practising Christian (affiliated to any recognised denomination) to take this role. This is an Occupational Requirement. The job will give you a great opportunity to put your faith into practice and to meet and influence other Christians from a range of backgrounds.

We are looking for someone with a cheerful, outgoing disposition who can bring hope to Christians that a world without nuclear weapons really can happen, if we apply our faith (and put our effort) into this important area.

We want this to be a worthwhile experience for you, and we will support you in growing your skills and learning new ones. A small budget for relevant training courses is available, and you will also learn a lot just by doing the role.

As an employee of CCND you will automatically be a full voting member of the Exec (its leadership team) so you will be able to help shape its future.

JOB DETAILS

* Hours: **60-100% of full time** (21-35 hours per week), to be agreed before the start of the internship and then fixed.
* Times: The work may be done at whatever time of day gives the best results, but must include at least half a day per week in office hours.
* Days: The work may be done on whatever day of the week gives the best results, but note that this implies some availability to work on Sundays with churches and church groups.
* Location: **You can be based anywhere in the UK** as long as you have a reliable broadband connection! Attendance at Saturday CCND meetings in London or elsewhere may be required, on up to one pre-notified occasion every two months.
* Travel: Achievement of the objectives will require you to travel to churches within a day-trip radius of your home. Travel will normally be by public transport, and we will meet your expenses.
* Travelling time may be counted towards your working hours but if you count it, you will be expected to be working on the journey (where practical).
* Wellbeing: You must tell us in advance if you will be doing any other paid work or formal study during this internship. We would not wish you to do more than 48 hours per week in total across all employment and study.
* Salary: [London Living Wage](https://www.london.gov.uk/what-we-do/business-and-economy/london-living-wage) (currently £10.85/hr)
* Contract: **Nine months to one year** from September 2021 – exact dates to be agreed before the start.
* Paid leave: For a full time role 27 days per year of paid leave (plus public holidays) are included. This is reduced pro-rata for a part-time role.
* An enhanced DBS check will be carried out prior to appointment.
* Line Manager: CCND’s Development Manager, Russell Whiting.

KEY OBJECTIVES

1. Initiate contact with churches and church groups, acting as an ambassador for Christian CND.
2. Arrange to visit churches and church groups, with a special focus on the 11-30 age group, to give talks and to lead activities in line with the Aims and Objectives of CCND.
3. Engage and support CCND members, church group leaders and others to give talks or lead activities related to nuclear disarmament in their churches.
4. Grow your new contacts so that their initial interest develops into enthusiastic, sustained and effective activism.
5. Develop imaginative, attractive and usable materials for a variety of contexts to support the above objectives.
6. Systematically gather and assess feedback from the above activities, further developing the approach as appropriate.
7. Provide weekly reports of your activity to your line manager, and a summary report to each CCND Exec meeting.
8. Engage with people in other organisations, both Christian and secular, including CND, which are also working towards nuclear disarmament.
9. Contribute to CCND’s social media output.
10. Play a constructive part as a full ex officio member of Exec.

JOB CONTEXT

See our website for more information about Christian CND: <https://christiancnd.org.uk/>

We are a Specialist Section of national CND, with our own purpose, leadership and membership. We currently have 450 or so members throughout the UK. This number is gradually increasing but we believe it should be much higher, as nuclear weapons should be a mainstream concern of any Christian. We find that many Christians are already heavily involved in other issues (e.g. environment) so our role is often to explain to people why this is a subject worthy of their energy and time, and to give them hope that it will make a difference.

We have a large following on social media (including a Twitter reach of around 40,000 per month) and one of our challenges is to turn this interest into tangible and lasting activity by those who support our aims.

In your engagement with churches and church groups you will need to be able to adapt your approach to fit in with the context (different denominations, styles, age groups etc) and will always ensure that a biblical Christian message underpins your communication.

We are keen to increase the ethnic diversity of our membership so if you have relevant experience it will be an advantage.

CCND is led by an Exec of ten elected volunteers (including two Co-Chairs and a Treasurer), plus its paid staff which currently consists of a Development Manager and an Office Worker.