**HIGHLY CONFIDENTIAL CANDIDATE BIO DETAILS**

**Name** *(Given name / family name)*

**Nationality** *(Please state which is your home nationality)*

**Current Location** *(Please state where you are currently resident)*

**Education** *(Please include University/college/school names along with the locations and*

*qualifications achieved)*

**Additional Qualifications** *(Please list professional courses you have taken)*

**Last/ Current Salary** *Basic Salary? (state which currency / per year / if this is tax free)?*

*Company Car/Car Allowance?*

*Housing Allowance?*

*Other Benefits?*

**Notice Period** *(How much notice do you need to provide to your current employer)*

**Languages** ***Mother Tongue: ?***

*Please list additional languages you may have against competency level*

*below:*

*Fluent: ?*

*Intermediate Level:?*

**Relocation** *(Are you willing to relocate? If so, where?)*

**This role is for an overtly Christian charity and requires the successful applicant to be sympathetic to the Christian faith. Please explain to what extent you are sympathetic to the Christian faith.**

**Professional Reference**

**Referee 1**

|  |  |  |  |
| --- | --- | --- | --- |
| Full name: |  | Address: |  |
| Position: |  | Post Code: |  |
| Telephone: |  | Email: |  |

**Competency Question One**

**Please give details of 3 key achievements throughout your HR career writing a short paragraph on each.**