

# Children, Youth and Families Minister

Thank you for your interest in the role of Children, Youth and Families Minister at Holy Trinity Richmond. This is an exciting time for us as a church. From the disruption of the recent coronavirus pandemic we believe that God is asking us to refresh our understanding of who we are and the mission he has given us. There are exciting new opportunities in front of us and a new chapter ahead of us as we celebrate our 150th anniversary year.

This role of Children, Youth and Families Minister is a crucial one as young families form the largest part of our regular congregation. This is both a new role as well as a continuation of our existing ministry, giving us a chance to build on the good work already established while also stepping out into new areas of mission and ministry.

As Children, Youth and Families Minister you would play a key role as a senior member of the staff team, directing and shaping our church's vision with regard to children and families. You would act as line manager for our Children's Worker and play a role in recruiting a part-time Youth Pastor, acting as their line manager once they are on board.

We are praying for you as you consider this role, that the Holy Spirit would lead, guide and equip you in the way that He wants you to go. If you feel that this is the right fit for you, we look forward to meeting you soon!

Dan Wells, Vicar



**holy|trinity|richmond**  
a church with an open door

## About Us



Holy Trinity Richmond is a charismatic evangelical Anglican church in Richmond-on-Thames in South-West London. We have a congregation of around 150 each Sunday morning comprising people of all ages with a strong representation of young families.

We want to be a church with an open door, inviting people in to experience the love and safety that the Spirit brings, and going out with the good news of Jesus. We want to reach out with God's love and power and help one another live for Jesus. We believe that the good news of Jesus is a message for people of all ages and that meeting Him is a life-changing encounter. We believe that God's Spirit and word are active today, helping us to know Him personally, and empowering us to minister for him.

We have a thriving ministry to 0 to 11 year olds, both on a Sunday and midweek. For our Sunday groups we have Fledglings (ages 0-3), Scramblers (ages 3-5), Climbers (school years 1-3) and Explorers (school years 4-6) as well as Quest for school years 7-9. We currently have over 90 children and young people who attend at least occasionally.

We run various midweek groups from Refresh (a mum and toddler group) to The Bridge for children making the transition to Secondary School. We have a good working relationship with our linked Church of England Primary School, taking assemblies, running Bible club each week and having a yearly Prayer Space week. We also have a good relationship with our local Church of England Secondary School, Christ's School, where there is potential for further investment and development.

During the coronavirus pandemic, much of our children and youth work has had to shift and change. As we move out of the restrictions we have the opportunity to refresh and relaunch much of our work, to rethink its purpose and direction and renew its vision. Working alongside our Children's Pastor, and future Youth Pastor, this will be a significant part of the role of the Children, Youth and Families Minister. This is an exciting time with many opportunities that God is putting before us. We hope and pray that you might also have the same passion as you explore whether this is the role that God is calling you to.

# Responsibilities

- Work with the Vicar and Operations Manager to implement the vision for HTR with children, young people and families
- Develop and deliver our work with children, young people and families on Sundays and midweek to enable them to encounter Jesus and follow him
- Creatively explore and develop new areas of outreach for children and young people
- Consider how, as a church, we can support whole families as disciples of Jesus and develop new areas of ministry to families both inside and outside the church
- Provide pastoral care for families, working alongside the Vicar and others as appropriate
- Build up our work in schools alongside our Children's Pastor and the rest of the staff team
- Provide leadership and input as part of our All Age Services team, being fully involved in planning and delivery of those services
- Build and develop our team of volunteers, including recruiting new volunteers in line with Safer Recruitment guidelines
- Act as line manager for the Children's Pastor and support her in role
- Act as line manager for the Youth Pastor and take an active role in their recruitment
- Champion children, youth and families across the ministries of the church
- Follow all safeguarding policies and be an advocate for safeguarding in HTR
- Ensure good communication and administration, including financial management of the children and family's budget
- Network and connect with local and national youth and children's workers
- Be an active part of the staff team, engaging in weekly staff meetings, training, prayer and socials
- Continue the development of your professional, personal and spiritual life
- Commitment to being a full part of the worshipping community at HTR



## Person specification

- A passionate disciple of Jesus filled with the Spirit and sustained by God's grace
- A clear passion for the discipleship of children, young people and families
- A knowledge of the Bible and how to communicate it to others
- Experience of working with children, young people and families, preferably in a church context. Formal training in children or youth work would be greatly advantageous but not essential.
- Experience of planning and implementing a balanced programme of activities and teaching for children, young people or families
- Ability to build, grow and develop effective teams of volunteers
- Knowledge, understanding and commitment to safeguarding in church life, including an understanding of current safeguarding and health and safety procedures as well as experience of implementing best practice in these areas
- Commitment to the aims and vision of HTR
- Good written and verbal communication skills
- Ability to relate well to children of all ages, as well as adults, in relevant and creative ways
- Confidence to lead upfront, in large gatherings, meetings and small groups
- A leader who is able to inspire, motivate and encourage others
- A humble learner who is willing to accept correction and continue to develop their skills and knowledge
- Adaptability to respond to changing situations and circumstances
- A self-starter who is organized and enthusiastic
- A team player who is able to collaborate well with others
- A person who is reliable, trustworthy and honest, respecting the confidential nature of some aspects of this role.



## Salary and conditions

The role is based at Holy Trinity Church, Sheen Park TW9 1UP.

This is a full-time role with an immediate start date, and your line manager will be the Vicar. Evening and weekend work will be a regular part of the role and a working pattern including a regular full day off will be agreed with the Vicar.

Salary is in the range £27,561 to £33,037 per year, paid at the end of the month. You will receive six weeks holiday each year, excluding bank holidays. We will make a 4% matched contribution for you to a pension scheme administered through The People's Pension.

The post will be offered to a successful candidate subject to all appropriate safeguarding checks, satisfactory references and proof of eligibility to work in the UK. Appointment is subject to a six-month probationary period.

There is an Occupational Requirement for the post holder to be a practising Christian, in accordance with Schedule 9 of the Equality Act 2010.

## What next?

If you think this role might be God's next step for you, then please complete an application form and return it to us via email to [liz.morris@htrichmond.org.uk](mailto:liz.morris@htrichmond.org.uk)

For more information or to have an informal conversation please contact Liz Morris (Operations Manager) via [liz.morris@htrichmond.org.uk](mailto:liz.morris@htrichmond.org.uk) or 020 8404 1112.

