**FAMILY MINISTER - 15-22 hours**

**JOB DESCRIPTION**

**Purpose of the position:**

* We are recruiting a Children’s and Families Minister who is passionate pursuer of Jesus and aware of the culture and values of the church. We are seeking a seasoned and skilled individual with an understanding of church leadership and a heart to see the Kingdom of God advanced through children’s, youth and families ministry. You will be a self starting individual with a strong initiative and passion for bringing Holy Spirit led teaching into our community particularly amongst children and youth church. We’d love to see families activated in prayer, healing and other spiritual gifts. Teaching them kingdom principles to set a firm foundation for faith and salvation whilst implementing church wide strategies in our Parish Mission Action Plan (under review 2020) to reach UP, reach IN and reach OUT as we bring life to families in and around our local areas.

The hours for this job are flexible 15-22 hours per week . We are advertising the position as a full time position (38 hours) that includes the youth worker role (6 hours) and the Digital family support worker role. (10 Hours) The role may suit a job share or an individual. We welcome all interested applicants to apply and welcome to pre application conversations.

**Oversight**

* The Vicar will undertake line management.

**Key Responsibilities**

* As a member of the church leadership team, support the development and implementation of the Church’s mission and evangelism as developed in the PMap - Parish Mission Action Plan 2020-2025 within the Winchester Diocese. (to be available Sept 2020)
* Encourage, participate and support the church, school and village community in building relationships, and offering Christian welcome and care, to families - OUTREACH
* Enable adults and children to discover and develop their faith through prayer, study, action and relationships. . Oversee pastoral care for families. DISCIPLESHIP
* Pray, plan, teach and lead in a range of worship services enabling families to connect with Jesus. - WORSHIP

**Key Tasks**

* Regular participation in Sunday worship at St Luke’s Church Sway at Sunday informal services as part of the Leadership team.
* Oversee a team to deliver the children and all age teaching time at our informal service.
* Raise the engagement of St Luke’s children and families work through effective communication including the website and social media posts.
* Lead a team in organising, teaching and delivering monthly Messy Church services.
* Work alongside and support the children, youth and family volunteers.
* Spend a minimum of 5 hours a week involved in the life of St Luke’s School, taking part in activities, prayer, small group work or supporting staff and families.
* Be available as pastoral support for school and church families.
* Co-ordinate regular prayer meetings for the school for parents and prayer meetings to support the children’s and families work.
* Pioneer and lead fresh initiatives involving parents and carers of St Luke’s School to build community and share the Christian faith. For example- parenting courses, eco project.
* Oversee and organise fun social events for children and families – picnic, trips, teas
* Plan and oversee provision for a Summer Holiday club for primary aged children.
* Be a strategic part of the leadership team to deliver special all age services for children and families for example - Mothering Sunday, Easter or other times.
* Develop a church toddler group offering support and encouragement to families.
* Oversee the provision for a crèche at Sunday services.
* Monthly newsletter to all the parental contacts, with dates and information about events and services coming up.
* Work within all the safeguarding requirements of the Winchester Diocese and National Church of England liaising with the Parish and diocesan personnel when necessary.
* Lead assembly at St Luke’s School very occasionally to deputise for the Vicar.
* Oversee safeguarding
* Comply and oversee all aspects of safeguarding for families work.
* Administrative tasks such as records, attendance, risk assessments, management of allocated Youth and families budget.

**Resources**

* The post holder is invited to share the use of the church office as needed.
* The post holder is offered the opportunity to be supported by a mentor or spiritual director.
* Mileage, expenses reimbursed
* The post holder would be supported and encouraged to attend appropriate training to support this ministry.

**Hours**

* The hours for this post are flexible and negotiable between 15 and 22 per week to be agreed before an appointment is made.
* A flexible working pattern can be agreed for when and how the hours are worked before an appointment is made.
* This post is fixed term with secured funding for 3 years. Thereafter the post will be reviewed.
* It is anticipated that staff will be active worshipping members of St Luke’s church and contribute some additional hours to these in the life of the church in the same way other members contribute over and above their work hours.

**Salary**:

* £23,000 - £25,000 pro rata depending on qualifications and experience.

**The post holder is required to**

* Attend regular meetings with vicar/line manager for work and pastoral issues
* Ensure new ideas are implemented in collaboration with the Vicar/line manager, relevant team members.
* Provide regular reports to the PCC that meet 6 times a year.
* Meet for spiritual support and prayer on a regular basis with a person chosen by the post holder.
* **Genuine Occupational Requirement:** There is a genuine occupational requirement for the successful applicant to be a committed Christian. It will be necessary to work on some Sundays, some Saturdays for special events and Tuesday evenings for youth Church. There will be some requirement to work on those public holidays that are also major Christian feasts by arrangement.
* Please see the DRAFT terms and conditions for further information.