## **JOB DESCRIPTION / PERSON SPECIFICATION**



## Eden Team Leader: Eden Ladbroke Grove

Hours: 35 Salary: £28,752

Based: Locally with some city-wide working. Occasional long-distance travel.

# **Responsible to:** Accountable to the local Church leader Coaching relationship to the Hub Eden Lead

**Responsible for:** Team members (employed, voluntary and trainees)

### Primary external working relationships: Local agencies

#### Summary of main purpose of the job:

You will lead, empower, equip and enable an Eden team, in-line with its Christian vision, to engage the local community through personal witness, missional lifestyles and programmed activities in order to pursue transformational objectives over the long-term as an integral part of fulfilling the mission and vision of Latymer Community Church.

You will lead on developing and implementing a comprehensive strategy to reach out to children, young people and families in the local area, demonstrating love and sharing the gospel, inspiring others from Latymer Community Church and the wider community to join you in this.

**Please note:** Eden Team Leader is a vocational calling which requires a lifestyle choice beyond formal working hours. The nature of the 'Eden lifestyle' involves and impacts the whole of the leader's household. For this reason we would strongly encourage an applicant's spouse to apply to join as a team member (or in some cases joint team leader) and at a minimum be fully engaged with the vision of the team. We may ask spouses of applicants to be present at interview.

#### **Role & Responsibilities:**

- Attendance and commitment to the general life and work of Latymer Community Church
- Live in the defined focus area i.e. Ladbroke Grove It is central to the role that the post holder be resident in the local area in order to be available, effectively identify with the local community and build trusting relationships with local neighbours
- Experience first-hand the issues that affect the day to day lives of people who live in the local area by occupying a dwelling typical of those in the area
- Participate in the wider life of the Eden Network and Message Trust at regional and national level according to the published calendar of events
- Build/maintain healthy relationships with other local churches
- Be active in pursuing good relationships with other local agencies with a view to developing partnership responses to the needs of local youth and children & attend key local youth / resident task groups
- Provide visionary leadership, supervision, management, motivation, training and support to the mainly un-paid Eden team (currently 3 team members with a hope to raise to 6-12 people, all living in the defined focus area)
- Identify and monitor the needs of children, young people and families in the local area, and responding accordingly by developing mission strategies
- Oversee the practical outworking of the mission strategy through various methods of engagement (e.g. detached work, clubs, trips, events, mentoring, schools work etc.)
- Develop and implement a strategy for children and youth work that integrates with wider Latymer church life and gives children, young people and families the opportunity to experience the love of God, hear the gospel and be discipled
- Pioneer new initiatives and develop existing ones in line with the evolving strategy

- Pray for the young people and families that you have contact with
- In liaison with Eden Network and church leadership, interview potential new team members
- Oversee the induction of new team members including practical aspects such as making introductions, finding housing and work etc.
- Ensure adequate pastoral care is available to team members as required (which may include developing support networks outside the immediate team context)
- Manage day to day admin, safeguarding and finance (including expenditure, record keeping, security and communication and publicity) reporting to the Church Leader
- Raise funding to ensure the sustainability of the project including seeking personal support and promoting this amongst the team
- Produce regular contact time reports and produce a monthly report
- Host regular team meetings (giving consideration to social, spiritual and practical aspects of team life)
- Oversee short-term trainee / intern placements with the team as necessary
- Ensure practical adherence to Safeguarding (Child Protection) policy and protocol including associated Risk Management procedure
- Engage with youth initiatives in the Pioneer network as appropriate

# Person specification:

- A committed Christian with a personal testimony of their trust in the Lordship of Jesus Christ, the authority of the Bible and the work of the Holy Spirit.
- Experience of communicating the Christian message effectively particularly to young people, and able to articulate a clear vision for their role within the work of Eden and the local church
- Have a proven track record of developing and running high quality Christian youth work in an urban context
- Demonstrates leadership qualities, be willing to lead by example and be committed to further training
- Know and be able to communicate the vision and values of the Eden Network
- Be in full sympathy with the aims and objectives of Latymer Community Church and be willing to enter fully into church life
- Have a proven capacity to be an active and committed member of a team
- Have a good reputation for displaying the following characteristics:
  - Dynamic and outgoing Positive and proactive A good communicator Adaptable and flexible with a problem-solving approach A team player Committed and patient Able to give and receive encouragement and constructive feedback Honest and reliable Having respect for authority and leadership Confident building appropriate relationships Able to operate in an inclusive and engaging way
- Be able to show evidence that you have/can:

A passion to share the gospel with children and young people and a belief that they can contribute fully to church family life

A long term vision for the discipleship of children and young people and can create and implement a strategy to pursue this

Experience of recruiting, leading and developing a team of volunteer and/or interns Strong organisational and administrative skills with the ability to manage responsibilities and diary Effectively related to, and communicated with, individuals and groups of varying ability, culture and age Understanding and experience of issues facing children and young people in deprived communities Taken initiative and lead by example Adapted quickly and taken responsibility when required to Worked in a schools context

This job description is not exhaustive; amendments and additions may be required in line with future organisational changes.

**Genuine Occupational Requirement (GOR):** This post has been identified as having a GOR to be filled by a Christian under the provisions of the Employment Equality (Religion and Belief) Regulations 2003 Section 7.2.

A DBS check at Enhanced level will be required if you are successful in your application (more info available at <u>www.gov.uk/disclosure-barring-service-check</u>)