

Associate Pastor Job Description



Seagate Church, Troon is a vibrant Christian church, passionate about sharing the love of Jesus Christ in the beautiful town of Troon and beyond. Our desire is to be a loving and caring community where people from all walks of life will find a home they can belong to and be encouraged either to meet Jesus for the first time or to grow deeper in their knowledge and love of Him.

Our vision is that we will be a church where people find comfort but where we are never just comfortable, where people will find rest but where we never rest on what went before and where people will find a home but where we will never fail to point them to their true home in Christ.

JOB TITLE:	Associate Pastor
RESPONSIBLE TO:	Pastor and other Elders (with regard to spiritual & pastoral matters) - Trustees (with regard to employment matters)
FUNCTION:	As part of the leadership at Seagate the job holder will have responsibility for contributing to the pastoring of the church membership and adherents, providing Church secretarial capability involving communication and administration in support of church activities and representing the church within the community
PURPOSE:	The goal is to lead the church members and adherents to a deeper knowledge of Jesus Christ as Lord, to motivate and encourage one another to care for each other pastorally and to present Jesus Christ in the community.

RESPONSIBILITIES AND DUTIES:

The Associate Pastor will be employed for 35 hours per week, with hours normally spread over five days including Sundays. The post will initially be a two year fixed term contract

The role of Associate Pastor is designed to complement that of the Seagate Pastor, providing a blend of pastoral, administrative and communications skills and with the opportunity to assist in the delivery of the Seagate bible teaching programme as and when required.

In particular the Associate Pastor will be involved with discipleship through the further development and growth of our small group network.

The addition of an Associate Pastor to the staff of Seagate is in recognition of the need to support the Pastor in providing a depth of pastoral care which adequately meets the many and diverse needs of a growing congregation while providing a level of communication and administration which is required to support the extensive church programme.

Duties will include

1. Pastoral Care of the congregation and those in the community associated with church activities
2. Community Engagement
3. Mentoring & Discipleship including and management and future development of the churches' small group ministry
4. Bible Teaching & preaching
5. Church Secretary duties involving high level administration of church activities
6. Scripting and publication of church newsletters and church literature
7. Church representative duties with TCT
8. Support for School chaplaincies in primary schools as required
9. Support for organisation and encouragement of enabling clusters
10. Seagate Community roles such as care home services

ESSENTIAL CRITERIA:

- Previous Experience in local church ministry including provision of preaching and teaching.
- To have completed or be completing formal theological study.
- Demonstrable experience of excellent administration skills.
- A proven track record of developing and growing disciples within a local church context.

Personal Training and Development

We are committed to the personal, professional and spiritual development of all staff at Seagate Church. Accordingly, funding will be made available for the role of Associate Pastor to enable them to attend conferences, relevant training courses and other suitable training opportunities.

Other Important Information

The appointment will be full-time. Annual reviews will be conducted by the Pastor and one other elder and one trustee.

The successful candidate will be required to join the PVG (Protecting Vulnerable Groups) Scheme or undergo a PVG Scheme update check. Any offer of employment will be subject to the outcome of this check being satisfactory.

References will be requested prior to interview.

There is an occupational requirement that the successful post-holder is a committed Christian and baptised as a believer.

Closing Date for applications - 30th November 2019

Seagate Church - Our Profile

The congregation of Seagate Evangelical Church traces its roots back to the late 19th century, to a group of Christians meeting at 5 Academy Street, Troon. In 1899 this group, which was part of the growing Christian Brethren movement, purchased the property in West Portland Street Troon to use as a place of worship. Once known as Bethany Hall it became Seagate Evangelical Church in 1991.



Seagate welcomed its first Pastor, Brian Gooding in August 2001 and our current Pastor, Richard Woods, in August 2014. Seagate has had several Youth workers since 1991 and our current Youth Worker, Kristina Dimter, has been with us since 2016.

The four Seagate Elders, including our Pastor, are responsible for the spiritual leadership and pastoral care of the congregation; they set out the vision of the Church, determine its organisational structure, and identify and approve suitable candidates for particular ministries within the Church.

Seagate is a registered Scottish charity and the seven Trustees of Seagate are responsible for business matters including compliance with the terms of the Church Trust Deed, ensuring compliance with current OSCR guidance for charities' legal, financial and property matters including health & safety, child protection & insurance, ensuring our duty of care towards church employees.

Seagate church celebrates the baptism of believers by immersion in water. The Elders recognise that some believers who have been baptised as infants may choose not to be baptised again.

Seagate Church is also committed to the regular remembrance our Lord Jesus Christ by taking Bread and Wine in communion as a central part of our worship each week.

Today Seagate Church has around one hundred and twenty members with many more regular adherents. Along with our Sunday services, weekly activities include Tuesdays at Ten, a two hourly weekly programme catering for over fifties with around 60 in regular attendance; Mainly Music catering for mums and toddlers on Thursday mornings, and Job Club a Christian against Poverty based programme catering for people currently out of employment and a full programme of youth activities.

Seagate also has Thursday evening and Friday morning corporate prayer meetings along with several regular weekly house and Bible Study groups.



THE GOSPEL FOR THE
WORLD THROUGH TROON

ADVERT

Seagate Church in Troon is looking for an Associate Pastor to work alongside our existing ministry team to enable us to deepen our connections with the community, grow mature disciples within the church and proclaim the great news of the Gospel of Jesus Christ to Troon, Ayrshire and beyond.

Applicants for the role should ideally have previous experience of working in church leadership and engaging in pastoral care and Bible teaching. In addition the successful applicant should display excellent communication and administrative skills. Experience of discipling Christians and involvement in the growth of small group networks within a church would also be important for this role.

The successful applicant would also have completed or be in the process of completing some formal theological training for ministry.

An essential requirement is that the pastor is a fully committed Christian with a strong personal faith and dependence on God and who is able to inspire, motivate and love others.

Remuneration Package - £26K per annum.

Closing Date for applications - 30th November 2019

For a full job pack email us at searchgroup@seagatechurch.org.uk