

**PERSON SPECIFICATION**

**JOB TITLE: DEPUTY MANAGER**

**REPORTING TO: SERVICE MANAGER**

**Criteria:**

**Essential**

- CQF/NVQ 3 in Health and Social Care
- Demonstrable experience of working with people who have a learning disability or are autistic
- Team leader or supervisory experience. Being able to lead, motivate and inspire others through both formal, and informal, review processes
- Operate in a person centred way and leading by example
- Demonstrate a supportive attitude to colleagues and a commitment to working as part of a team
- Excellent communication skills, both written and verbal. Experience of report writing and contributing to care plans
- Full driving license
- Be a competent user of computers and of smart technology and the internet
- Ability to undertake evening and weekend on call duties, and when the Service Manager is on annual leave
- Basic maths skills in order to undertake petty cash systems
- A committed Christian who will be fully supportive of Cornerstone Trust's Christian ethos. Able to actively participate in prayer, whether individually or in small groups, as an expression of a personal faith in Jesus as Saviour, and in line with Cornerstone Trust's Mission Statement